Book Donations Policy

Donation of Books

Donated items are accepted with the understanding that they will be disposed of in a manner that is most beneficial and convenient to the Library.

Disposition includes:

* adding items to the collection,
* placing them in a sale,
* giving away outright,
* donating to another group or institution,
* or when necessary, discarding.

***To keep donations to a manageable level, we are limiting the acceptance of donations to new or nearly new items in excellent condition.***

* We cannot accept items that are moldy, musty, soiled, damaged or those with any odor.
* We cannot accept DVDs, CDS, VHS or cassette tapes, textbooks, encyclopedias, or out-of-date reference books.
* **Donations should be limited to 10 items or fewer per transaction.**
* Donations shall be brought to the circulation desk for examination in batches of 10 or fewer items.
* Appointments for examination and drop-off of donations is encouraged.

All other types of donations, such as memorial donations, gifts of objects, art, or monetary gifts are most welcomed and appreciated and will be discussed with the Library Director and/or the Library Board of Trustees.

*Board of Trustees amended 4.14.2022*